

OPERATIVNI PLAN NASTAVE

Naziv predmeta: _Engleski jezik III

Školska godina: 2012 / 2013.

Nedeljni fond časova: 1+1

Ukupan broj časova: 60

Nastavnik: Enisa Nikolić

Udžbenik: In Company – intermediate (second edition), Mark Powell (Macmillan)

OKTOBAR

Unit 1: Global English

Communication skills: Completing a needs analysis/Doing a quiz on languages/ Discussing attitudes to English

Reading: Article about English 2.0

Listening: People talking about their attitudes to English

Unit 2: Making Contacts

Communication skills: Keeping the conversation going; Networking with colleagues and business contacts

Reading: A blog about conference going

Listening: People socializing at a conference

Grammar: Present Simple and Present Continuous;

Vocabulary: Conferences /networking

NOVEMBAR

Unit 3: Making Calls

Communication skills: Receiving calls; Leaving voicemails; Exchanging information on the telephone

Listening: Telephone conversations

Grammar: Past Simple

Vocabulary: Telephone expressions

Unit 4: Keeping Track

Communication skills: Checking and clarifying facts and figures; Querying information; Clearing up misunderstandings

Reading: High Flier (an article about a media entrepreneur)

Listening: Extracts from a meeting

Writing: Characteristics of an efficient meeting

Grammar: Phrasal verbs; Comparatives and superlatives

Vocabulary: Checking understanding

Unit 5: What Women Want

Communication skills: Discussing gender and consumer spending; Discussing how to make a product more appealing to women

Listening: Business people talking about female spending power

Reading: Article about female buyer behaviour

Vocabulary practice: guessing the meaning of the words from the context

DECEMBER

Unit 6: Business Travel

Communication skills: Expressing likes and dislikes about travelling on business; Making polite requests and enquiries; Identifying signs as British or American English

Listening: Business travel conversations

Reading: Article from Newsweek about people who live in two cities; Travel tips

Writing: The city I would like to live in

Grammar: Polite question forms

Vocabulary: Business trips

Unit 7: Handling Calls

Communication skills: Discussing your attitude to using the telephone; Making polite telephone requests; Dealing with incoming calls

Reading: Mini- texts: telephone statistics

Listening: Telephone conversations

Grammar: Will

Vocabulary: Office life

Unit 8: Making Decisions

Communication skills: Doing a questionnaire on making decisions; Using fixed expressions in meetings; Using the language of making decisions

Reading: Article about James Bond films

Listening: Extracts from a meeting

Writing: Factors that guarantee commercial success of a film

Grammar: Conditionals (future reference)

Vocabulary: money and markets

JANUAR

Unit 9: New World Order

Communication skills: Discussing emerging economies

Reading: Newspaper articles about China, Europe and America

Listening: Business people talking about the emerging economies

FEBRUAR

Unit 10: Small Talk

Communication skills: Completing a questionnaire on cultural awareness; Talking about experiences; Engaging in small talk

Listening: Extracts from seven meetings

Grammar: Past Simple or Present Perfect

Unit 11: E-mail

Communication skills: Discussing e-mail likes and dislikes; Guidelines for writing emails

Reading: Article about cyber socializing

Listening: voicemail messages

Grammar: Future forms

Vocabulary: Computers

MART

Unit 12: Presenting

Communication skills: Discussing qualities of a good presentation; Delivering a presentation; Structuring a presentation; Using visuals; Giving a short presentation;

Reading: Extract from a website

Listening: People conversing and giving a presentation;

Grammar: Past Continuous, Past Perfect, Past Perfect Continuous

Vocabulary: The language of presentations

Unit 13: Enter the Blogosphere

Communication skills: Discussing what you use the Internet for

Reading: Articles about technology and change

Listening: Web 1.0 vs Web 2.0; People talking about Web 2.0

APRIL

Unit 14: Being Heard

Communication skills: Discussing attitudes to meetings; Discussing meeting styles in different countries(Saudi Arabia, Germany, Brazil);

Reading: Meeting styles in three countries

Listening: People talking about their attitudes to meetings

Vocabulary: Meetings

Grammar: Modal Verbs

Unit 15: Snail Mail

Communication skills: Discussing different types of communication; Writing formal letters

Grammar: Multi-verb expressions; Prepositions, prepositional phrases

MAJ

Unit 16: Solving Problems

Communication skills: Discussing solutions to problems; Conducting problem-solving meeting;

Reading: Advice on solving problems;

Listening: Problem solving meetings

Grammar: Conditionals (past reference)

Vocabulary: People and products

Unit 17: Going Green

Communication skills: Discussing social and environmental responsibility

Reading: Articles about social responsibility;

Listening: Business people talking about corporate social responsibility

Unit 18: Eating out

Communication skills: Doing business over lunch

Listening: A conversation in a restaurant;

Vocabulary: Food and drink

Grammar: The Passive Voice- page 108

POLAGANJE ISPITA

Predmet Engleski jezik III polaže se pismeno i usmeno. Student ima pravo da pismeni deo ispita polaže na dva načina: preko dva kolokvijuma koji se polažu u obliku testa, od kojih svaki nosi maksimalno 25 poena, ili u celini, nakon odslušane nastave (u terminima ispitnih rokova). Pismeni deo ispita nosi najviše 50 poena. Da bi stekao pravo da polaže usmeni deo ispita, student mora da osvoji najmanje 25 poena na pismenom delu. Usmeni deo ispita nosi 40 poena, od kojih se polovina može osvojiti kroz predispitne aktivnosti (prezentacije, kraća izlaganja, diskusije na određene teme). Za redovno pohađanje nastave i aktivnost na času, student može osvojiti dodatnih 10 poena.